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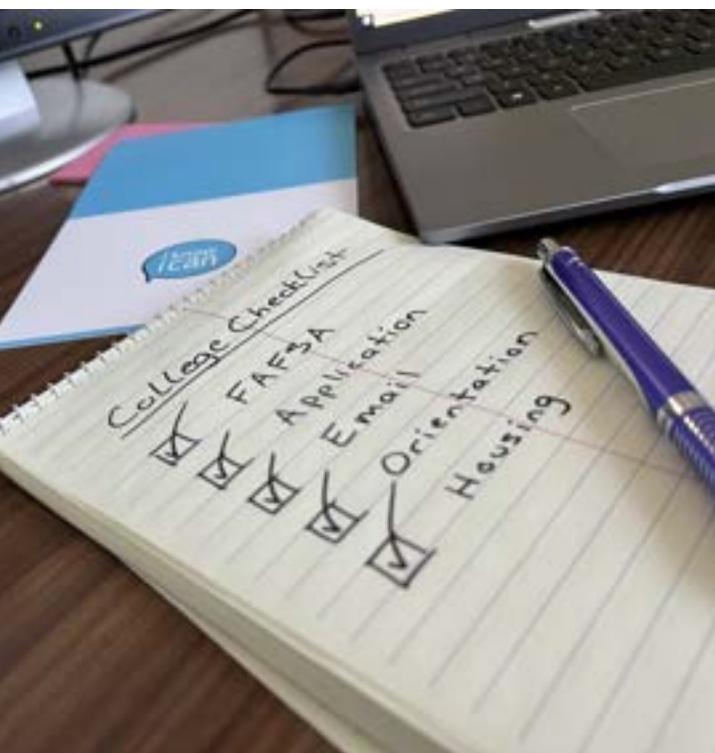
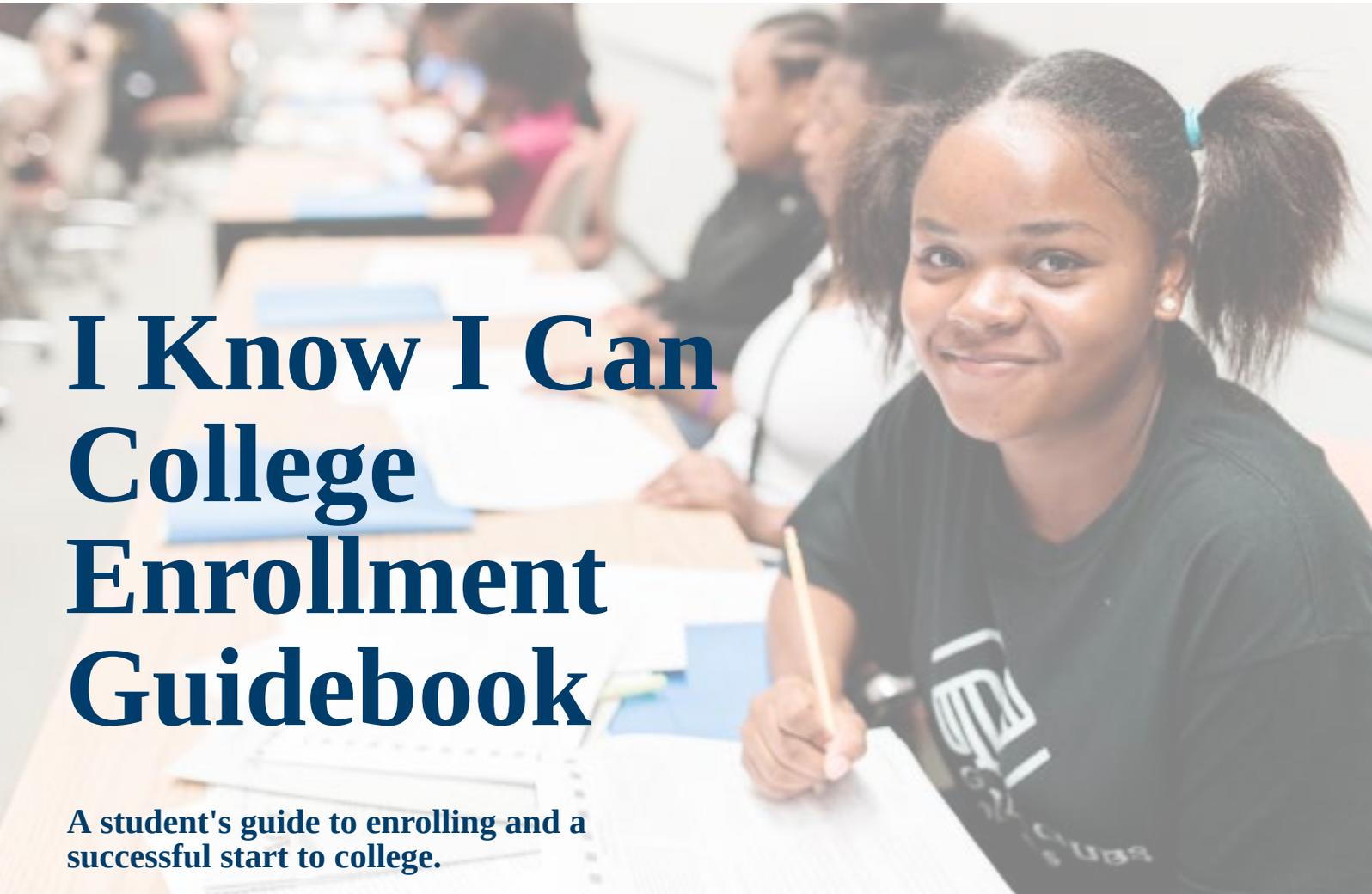
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# I Know I Can College Enrollment Guidebook

A student's guide to enrolling and a successful start to college.



Now that you have been admitted and know where you will be attending college, there are a few more tasks to complete to make sure you are ready for the fall. Don't wait! Some tasks have deadlines you don't want to miss!

Use this guidebook as a checklist for the tasks you need to complete over the summer. Be sure to contact I Know I Can if you have questions or need help with anything. We are still available over the summer and into college!

**IKIC College Pre-Enrollment Website**

<https://sites.google.com/view/blueprintsenior/home>



# College Enrollment Checklist

	Yes or No	Notes / Next Steps
Has student completed the FAFSA?		
Has student setup college email?		
Has student setup college portal?		
Has student paid enrollment deposit (if applicable)?		
Has student completed or been exempted from placement tests?		
Has student registered for orientation?		
Has student attended orientation?		
Has student paid tuition and fees?		
Has student completed housing forms (if applicable)?		
Has student reviewed/accepted financial aid?		
Has student completed financial aid verification (if applicable)?		
Has student applied for a Federal Work Study job (if applicable)?		
Has student made transportation and/or parking arrangements (if applicable)?		
Has student waived the college student health insurance coverage (if already covered under another plan)?		

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# 01 School Email & Student Portal



One of the first things you want to complete as an incoming college student is to set up your college email and student portal accounts. Email is how you will receive important information and updates from your college. Your student portal will allow you to schedule classes, check grades, and more. Check any mail or emails you have received from your college instructing you on how to set up your accounts. Instructions may also be on your college's website.

*Email Username:* \_\_\_\_\_

*Email Password:* \_\_\_\_\_

*Student Portal Username:* \_\_\_\_\_

*Student Portal Password:* \_\_\_\_\_

# 02 Financial Aid Account



As an incoming college freshman, you will receive a financial aid letter after you have been accepted. It is very important to review this letter and understand the different types of aid you are being offered. If you are not sure of what your letter means, schedule a time with your IKIC Advisor to review the aid you are being offered.

Many colleges and universities will post your award letter online to your student portal or email you a notification. If you cannot find your letter, be sure to contact your school's financial aid office or IKIC Advisor.

After reviewing your award letter, make sure you accept or decline the awards you have been offered.

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## 03 Pay Enrollment / Housing Deposits



In order to secure your spot at the college you decide to attend, you may need to pay an enrollment deposit or acceptance fee if your school requires one. Many schools allow you to accept your offer of admission and pay your fee/deposit online. Check your online application status or student portal for instructions.

Contact I Know I Can if you need help paying for your enrollment and/or housing deposits. We may be able to connect you with resources to help you cover these expenses.

## 04 Apply for Housing



If you plan to live on campus, you will need to apply for housing. Check your mail or email for instructions on how to apply and information on housing and meal plan options. Some campuses have limited housing, so don't wait! The sooner you complete your housing application, the more likely it is you will get the housing assignments you request.

Contact your school's admission office if you have trouble finding the housing application and instructions.

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## Register for Orientation



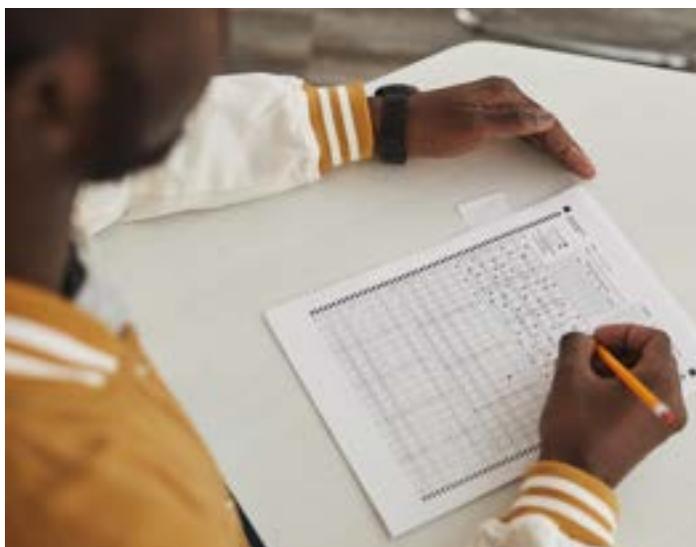
Colleges hold orientation for incoming students to help with the transition to college. Freshman orientation is an opportunity for students to meet classmates, become familiar with campus, and register for fall classes. Every student attending college in the fall should add orientation to their summer checklist.

Be sure to register for your school's freshman orientation as soon as possible. If you wait, you might lose out on your preferred orientation date(s). If you attend orientation later into the summer, you may have fewer course options when you meet with your academic advisor to schedule your classes.

Contact your I Know I Can advisor if you need help registering for your school's orientation.

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## Placement Testing



After you've been accepted by a college, you may need to complete placement tests or send in ACT/SAT test scores in order to be placed in the correct level courses.

Some colleges have students complete placement tests before orientation while others administer placement tests at orientation. Check with your school's admission office for information on when and how you should complete placement tests.

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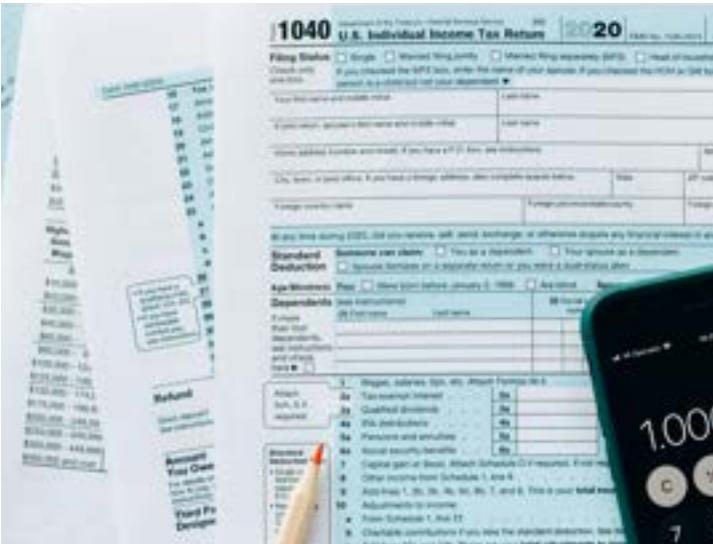
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# 07 Financial Aid Verification



Some students are selected for a process called verification. If your FAFSA is selected for verification by your school's financial aid office, they will request certain documents from you like tax documents or a tax transcript (see below). The purpose of verification is to make sure accurate information is provided on the FAFSA so you receive the correct amount of financial aid.

Please note, if you have been selected for verification, your financial aid funds will not be applied to your account until this process is completed.

### IRS Tax Transcript Request:

<https://www.irs.gov/individuals/get-transcript>

# 08 Federal Work Study



Federal Work-Study provides part-time jobs for undergraduate students with financial need, allowing them to earn money to help pay education expenses. The program encourages community service work and work related to the student's course of study.

### Federal Work Study Overview:

- Part-time employment while you are enrolled in school
- Available to undergraduate students with financial need
- Available to full-time or part-time students
- Check with your school's financial aid office to find out if your school participates and how to apply to work-study jobs.

### NOTES:

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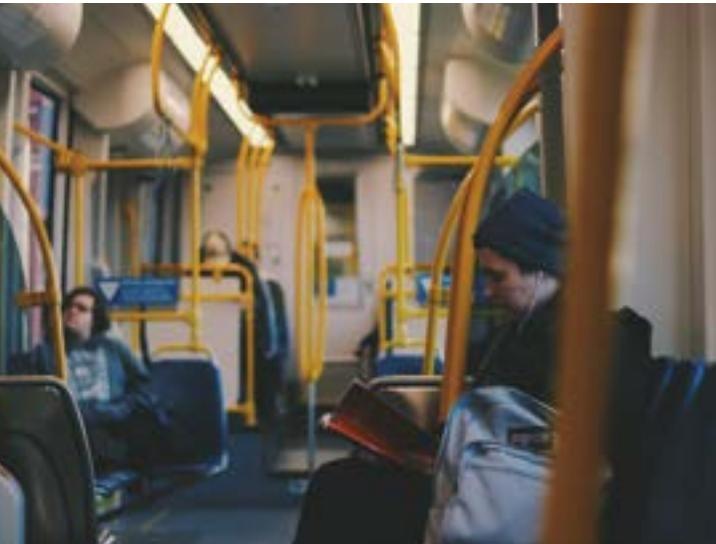
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## Transportation & Parking



If you plan to commute or have a car on campus, be sure you make necessary arrangements such as purchasing a bus pass or parking pass.

If you are commuting, it is a good idea to familiarize yourself the route to campus. You may want to drive that route before the semester starts at the same time of day you plan to go to class so you can see what traffic will be like.

Get to know the transportation services your campus has to offer. Many colleges will have free shuttles to take you around campus and nearby areas.

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## Student Health Insurance



Students are encouraged to have their own health insurance coverage. Some colleges will automatically enroll you in and charge you for health insurance they provide unless you opt-out of the policy. You may want to opt-out of your school's health insurance policy if you are already covered under a family member's plan. For more information on how to opt-out of or obtain health insurance coverage, please contact your school's admission office or visit the site below.

<https://www.healthcare.gov/young-adults/college-students/>

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