



College Enrollment Task Tracker



Access Student Portal & Student Email Account

One of the first things you want to complete as an incoming college student is to set up your college email & student portal accounts. Check any mail or emails you have received from your college instructing you on how to set up your accounts. Instructions may also be on your college's website.

Student Email: _____ **Password:** _____

View Financial Aid Award Letter

You will receive a financial aid award letter after you have been accepted to a college. It is very important to review this letter and understand the different types of aid you are being offered. After reviewing your award letter in your student portal, make sure you accept or decline the awards you have been offered. **If you are not sure of what your award letter means, schedule a time with your IKIC Advisor to review the aid you are being offered.**

Pay Enrollment Deposit

In order to secure your spot at the college you decide to attend, you will likely need to pay an enrollment deposit or acceptance fee. Many schools allow you to accept your offer of admission and pay your fee/deposit online. Check your online application status or student portal for instructions.

Apply for Housing

If you plan to live on campus, you will need to apply for housing. Check your mail or email for instructions on how to apply and information on housing and meal plan options. Some campuses have limited housing, so don't wait! The sooner you complete your housing application, the more likely it is you will get the housing assignments you request.

Register for Orientation

Colleges hold orientation for incoming students to help with the transition into college. Be sure to register for your school's freshman orientation as soon as possible. If you wait, you might lose out on your preferred orientation date(s). If you attend orientation later into the summer, you may have fewer course options when you meet with your academic advisor to schedule your classes.

Placement Testing

Colleges use placement tests in subjects like math and English to check the academic skill levels of entering students. Some colleges have students complete placement tests before orientation while others administer placement tests at orientation. Keep an eye on your student email and check with your school's admission office for information on when and how you should complete these tests.

Verification

Some FAFSA applications are selected for a process called "verification," either by random selection or because of conflicting information on the FAFSA. If your application is selected for verification by your schools' financial aid office, they will likely request certain documents from you. The purpose of verification is to make sure accurate information is provided on the FAFSA. Be sure to check your email and other communications from your college to see if you have been selected for verification.

Apply for a Federal Work Study Job

Federal Work-Study provides part-time jobs for undergraduate and graduate students with financial need, allowing them to earn money to help pay education expenses. The program encourages community service work and work related to the student's course of study. Check with your school's financial aid office or website to find out if your school participates and how to apply to work-study jobs.

Transportation & Parking

If you plan to commute or have a car on campus, make sure you make and necessary arrangements such as purchasing a bus pass or parking pass.

Student Health Insurance

Students are encouraged to have their own health insurance coverage. Some college will automatically enroll you in and charge you for health insurance they provide students unless you opt-out of the policy. For more information on how to opt-out of or obtain health insurance coverage, please contact your school's admission office.

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