BGSU Enrollment Task Tracker

☐ **Access Student Portal & Student Email Account (MyBGSU)**

One of the first things you want to complete as an incoming college student is to set up your college email & student portal accounts. Activate and manage your MyBGSU account at https://tinyurl.com/BGSUSelfService.

Student Email: _____   **Password:** _____

BGSU IT Help Desk: 419-372-0999

☐ **View Financial Aid Award Letter**

You will receive a financial aid award letter after you have been accepted to a college. It is very important to review this letter and understand the different types of aid you are being offered. View your award letter at https://www.bgsu.edu/financial-aid/managing-your-aid/viewyouraid.html, and make sure you accept or decline the awards you have been offered. **If you are not sure of what your award letter means, schedule a time with your IKIC Advisor to review the aid you are being offered.**

☐ **Apply for Housing**

If you plan to live on campus, you will need to apply for housing. You can log into MyBGSU > Housing & Residence Life > My Room and Meals to submit your housing application and make your initial $200 payment (This payment is applied to your bill later on if you attend BGSU). *This is your first step in committing to Bowling Green State University.*

https://www.bgsu.edu/residence-life/applying-for-housing.html

Office of Residence Life: 419-372-2011 or reslife@bgsu.edu

☐ **Register for Orientation (SOAR)**

SOAR, "Student Orientation, Advising and Registration", is the first step of your orientation experience at BGSU!

This informative, one-day program (created for first-year/freshman students and their transitional needs) serves as your personal introduction and transition to BGSU. Our goal is to provide you, your family, and guests with an overview of university expectations and resources. In addition to meeting with an academic advisor and registering for your classes, you will meet other incoming students, current student leaders, and staff who will become an important part of your college experience. New first-year/freshman students admitted to BGSU for the summer/fall will be notified by email in early March or upon admission with instructions and details related to signing up for SOAR.

Sign up now at https://www.bgsu.edu/orientation.html!

☐ Placement Testing

Prior to registration and beginning classes at BGSU, new students may be required to complete a Placement Test in the following subject areas: Writing, Math, Foreign Language and/or Music Theory. Your academic major or minor, ACT/SAT scores, Advanced Placement (AP) credit, and any prior high school and college-level courses you have taken will determine which Placement Tests you need to complete.

BGSU Placement Tests: https://www.bgsu.edu/college-credit-plus/placement.html

☐ Verification

Verification is the process of reviewing the information reported on the FAFSA for accuracy. If your application is selected, Student Financial Aid (SFA) is required to collect certain financial documents (e.g., federal tax transcripts) from you and your parents or spouse, if applicable. Information from these documents are compared to your FAFSA information and corrections are made when necessary. SFA may select applicants for verification to correct any conflicting information.

https://www.bgsu.edu/financial-aid/understanding-your-aid/financial-aid-forms.html

BGSU Financial Aid Office: 419-372-0404
IRS Tax Transcript Request: https://www.irs.gov/individuals/get-transcript

☐ Apply for a Federal Work Study Job

Federal Work-Study provides part-time jobs for undergraduate and graduate students with financial need, allowing them to earn money to help pay education expenses.

Work Study Website: https://www.bgsu.edu/student-employment-services/students/federal-work-study.html
BGSU Handshake: https://www.bgsu.edu/career-center/students-and-alumni/handshake.html

☐ Transportation & Parking

You are only required to purchase a parking permit if you will be parking a vehicle on campus.

Please purchase a year-long or semester-long parking permit in **MyBGSU>Parking** before the vehicle is parked on campus.

If you have any questions, please contact **Parking Services** at 419-372-2776 or parking@bgsu.edu.

☐ Student Health Insurance

All BGSU students who are enrolled in eight or more credit hours, and all international students (regardless of credit hours), are required to have health insurance coverage.

If you already have insurance coverage, you can waive BGSU's student health insurance by going to MyBGSU>Financials>Student Insurance Requirement. If you forget to tell BGSU that you have health insurance, you will be automatically enrolled and charged for the insurance program. If you need health insurance coverage, you can enroll in BGSU's student insurance plan.

https://www.bgsu.edu/student-insurance-program.html