



Wright State University Enrollment Task Tracker



Access Student Portal & Student Email Account

WINGS is the portal for Wright State students to access announcements, official Wright State news, and links to popular services offered by the University. WINGS Express is your self-service site for many of the university services used by faculty, staff, and students. To access WINGS Express, log into your [Admissions Portal](#) and select Access Your Student Portal under Next Steps to get your WINGS, WINGS Express, and Wright State email login.

Help Desk: 937-775-4827 or <https://www.wright.edu/information-technology/wings-express>

View Financial Aid Award Letter

You can access your Award Notices online via [WINGS Express](#). Make sure to review and accept or decline your financial aid offer.

Learn more: <https://www.wright.edu/enrollment-services/financial-aid>

Admitted Next Steps

Now that you have been admitted, you can find many of your next to-do items by visiting your Admissions Portal and checking the Next Steps section.

These items change as new things are available, so check back often. Here is one step you can complete right now: Visit <https://www.wright.edu/admissions/undergraduate/apply/track-your-application>

Apply for Housing

In your WINGS Express account, click on Student and Financial Aid > Housing Services > Continue to My Housing Account > click the Apply Now button.

You must submit the required prepayment to complete your application process. Explore campus housing: <https://lake.wright.edu/campus-life/housing>

Register for Orientation

We will be sending you important information about Orientation and your transition to Wright State University, so be sure to check your mailbox and email regularly. Also, be sure to share this information with your parents and family members as well as they are an important part of your transition.

Orientation Registration will be available in your Admissions Portal under "Next Steps" beginning in early March.

Learn more: <https://www.wright.edu/orientation-and-success-programs/new-student-orientation>

Placement Testing

Testing Services provides placement tests in Math and English (Writing) to help determine the proper beginning course for new Wright State University students who have not completed a college-level course in mathematics or English composition. Your advisor can tell you if you need to take a placement assessment in English, mathematics, and/or foreign language. Placement tests are administered remotely - refer to the website below for instructions on how to take your tests.

Learn more: <https://www.wright.edu/student-success/student-development/testing>

Wright State Testing Services: (937) 775-5750

Verification

FAFSA Verification is the process required by the U.S. Department of Education to confirm the information reported on your Free Application for Federal Student Aid (FAFSA) is accurate and ensures all students receive the amount of financial aid for which they are eligible.

If you are selected for FAFSA Verification you must complete a verification worksheet and submit additional documentation based on your dependency status and income. If you are not selected for FAFSA Verification, you do not need to complete FAFSA Verification and verification requirements will not appear in WINGS Express.

If you are selected for FAFSA verification, you can print the verification worksheet and view requested documentation from your WINGS Express account.

FAFSA Verification Overview: <https://www.wright.edu/enrollment-services/financial-aid/fafsa-verification-process>

Apply for a Federal Work Study Job

The Federal Work-Study Program is a federally funded, campus-based aid program designed to provide part-time jobs for eligible students with financial need.

All students, regardless of financial need, are eligible to seek a campus job, but students are only able to be hired under the Federal Work-Study Program if identified in your financial aid package.

- Generally, students are paid bi-weekly and earnings are directly deposited into the student's personal bank account.
- The amount of hours a student employee can work per week is determined by Career Services. Typically, students work between 10 and 20 hours each week.
- The student will receive a W-2 Form at the end of the calendar year and the student is responsible for reporting necessary wages earned to the IRS as taxable income when completing a federal income tax return.

Learn more: <https://www.wright.edu/enrollment-services/financial-aid/work-study>



Transportation & Parking

All students parking on campus in a personal vehicle must register a vehicle license plate with the Department of Public Safety (DPS) when you buy your parking permit. DPS regularly scans vehicle license plates to confirm all vehicles are registered to park on campus. You may purchase your parking permit at your [My Parking Account](#).

Learn more: <https://www.wright.edu/public-safety/parking/employee-and-student-parking-permits>

Student Health Insurance & Proof of Immunization

Wright State University offers student health insurance through United Health Care Student Resources for a student's health care needs. All students who are registered for at least six (6) credit hours will automatically be enrolled in the student health insurance plan. However, you are able to waive this plan if you provide proof of other coverage that meets Wright State's waiver criteria:

If you already have health insurance through:

- a parent's plan
- a spouse's plan
- TriCare or VA Benefits
- Medicaid or Individual Health Plan

You can submit an online waiver and keep your current coverage. If you do not waive coverage, the premium will be added to your current account balance.

Learn more: <https://www.wright.edu/student-affairs/counseling-wellness-and-advocacy/student-health-insurance>

Health insurance waiver (open from July-Sept): <https://www.wright.edu/student-affairs/advocacy-and-wellness/student-health-insurance/health-insurance-waiver>

